

WIRRAL COUNCIL

SUSTAINABLE COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

30 JANUARY 2012

SUBJECT:	DECISIONS TAKEN UNDER DELEGATED POWERS
WARD/S AFFECTED:	ALL
REPORT OF:	DIRECTOR OF TECHNICAL SERVICES
RESPONSIBLE PORTFOLIO HOLDER:	COUNCILLOR HARRY SMITH, STREETSCENE AND TRANSPORT SERVICES COUNCILLOR CHRIS MEADEN, CULTURE, LEISURE AND TOURISM
KEY DECISION?	NO

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to inform Members, in accordance with the Approved Scheme of Delegation, of any instances where delegated authority has been used by the Director of Technical Services with respect to the appointment of contractors. In this case, the tender procurement process for the Supply, Installation and Maintenance of Electronic Variable Message Signs, the supply of Catering for the Floral Pavilion Theatre and Conference Centre, and Bromborough Station Footbridge Parapet Replacement
- 1.2 These procurement exercises were undertaken by Wirral Council's Corporate Procurement Unit using the electronic tendering process called The Chest.
- 1.3 In all cases the lowest/most economically advantageous tender was accepted.

2.0 RECOMMENDATION/S

- 2.1 That the report be noted.

3.0 REASON/S FOR RECOMMENDATION/S

- 3.1 To advise Members in accordance with the Approved Scheme of Delegation.

4.0 BACKGROUND AND KEY ISSUES

- 4.1 Under the Approved Scheme of Delegation, the Director of Technical Services has used delegated authority to approve the appointment of the contractor as follows:
- 4.2 Project Title: Supply, Installation & Maintenance of Electronic Variable Message Signs

Please keep footer at this size to allow Committee Services to paginate

	Contractor:	Swarco Traffic Ltd.
	Contract Term:	Supply a maximum of Twelve (12) Electronic Variable Message Signs over 3 years and maintain for 5 years from installation.
	Contract Sum:	Schedule of rates for the supply/installation/warranty and maintenance (Total cost if the maximum of 12 signs are ordered is £130,788).
4.3	Contract Title	Catering contract for the Floral Pavilion Theatre and Conference Centre
	Contractor	Carringtons Catering Ltd
	Contract Term	5 January 2012 to 4 January 2015
	Contract Sum	The appointed supplier will pay £95,550 (depending on turnover) to the Council and 19.5% of the costs in respect of building expenses estimated to be in the region of £65,000. The net increased revenue to the Council is estimated to be £45,000 per annum.
4.4	Contract Title:	Bromborough Station Footbridge Parapet Replacement
	Contractor:	DCT Civil Engineering Ltd
	Contract Term	5 weeks
	Contract Sum	£71,891.30

5.0 RELEVANT RISKS

5.1 Electronic Variable Message Signs

5.1.1 The Council has a statutory duty under the Traffic Management Act 2004 to facilitate the expeditious movement of traffic around its road network.

5.1.2 The use of Electronic Variable Message Signs helps to inform drivers of incidents, road works and events, allowing them to make early decisions about the best possible route and reduce delays on their journey.

5.2 Floral Catering Contract

5.2.1 As insufficient standard of catering provision at the Floral Pavilion and Conference Centre could lead to a reduction in income. The tender process has been undertaken to ensure that the companies are experienced and will deliver a high quality service.

5.3 Bromborough Station Footbridge

5.3.1 There are no relevant risks.

6.0 OTHER OPTIONS CONSIDERED

6.1 Electronic Variable Message Signs

6.1.1 Other options would be to obtain quotes from previous suppliers but this would not necessarily ensure value for money.

6.2 Floral Catering Contract

6.2.1 To continue with the existing service. The new tender will result in an improvement in provision and an increase in income.

6.2.2 Bringing the service in-house. There is no existing experience of providing this type of service.

6.3 Bromborough Station Footbridge

6.3.1 There were no other options considered.

7.0 CONSULTATION

7.1 There are no specific consultation implications arising from this report. The Council invited tenders from a total of 6 contractors via The Chest for the Electronic Variable Message Signs and Bromborough Station Footbridge Parapet Replacement, and 5 for the Floral Pavilion Catering Contract.

8.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

8.1 There are no specific implications arising directly from this report.

9.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

9.1 Electronic Variable Message Signs

9.1.1 Initially 6 signs will be ordered using funding provided by the developers for the ASDA Birkenhead development through a Section 278 Agreement.

9.1.2 Further signs will only be ordered if a specific requirement is identified together with the necessary funding from capital budgets or developers.

9.1.3 The new signs will be added to Wirral Council's existing Electronic Variable Message Signs, operated and monitored from Wirral Council's Urban Traffic Control office.

9.2 Floral Catering

9.2.1 The venue is presently reporting a deficit of around £300,000 per annum due to the delay in transfer of Pacific Road Arts Centre and the level of business activity in the conference market. The increased income from the catering contract could be used to reduce the deficit or as this is the outcome of a

procurement exercise it may be set against the procurement efficiency targets approved for 2011-12 and 2012-13.

9.2.2 There are no direct staffing implications arising from this report but staff employed by the present catering contractor will be subject to a TUPE transfer.

9.3 Bromborough Station Footbridge

9.3.1 There are no specific implications arising from this report.

10.0 LEGAL IMPLICATIONS

10.1 There are no specific implications arising from this report.

11.0 EQUALITIES IMPLICATIONS

11.1 There are no specific implications arising from this report.

12.0 CARBON REDUCTION IMPLICATIONS

12.1 There are no specific carbon reduction implications arising from this report.

13.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

13.1 There are no specific implications arising from this report.

REPORT AUTHOR: **Mark Smith**
Deputy Director
0151 606 2103
Email: marksmith@wirral.gov.uk

APPENDICES

None

REFERENCE MATERIAL

(Include background information referred to or relied upon when drafting this report, together with details of where the information can be found. There is no need to refer to publicly available material: e.g. Acts of Parliament or Government guidance.)

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
None	

--	--